



**DEPARTMENT OF VETERANS AFFAIRS**  
**Veterans Benefits Administration**  
**Education Service**  
**Washington, D.C. 20420**

December 24, 2022

Facility Code: 4-6-0078-05

Mark Saye  
Resilience Building Leader Program  
3900 West Alameda Avenue, Suite 1200  
Burbank, CA 91505

Dear Certifying Official,

The Department of Veterans Affairs (DVA) has accepted the new approval for your facility, Resilience Building leader Program as outlined in the approval letter between you and the California State Approving Agency for Veterans Education (CSAAVE), dated August 1, 2022.

**Facility Code:**

The facility code that has been assigned to your institution is 4-6-0078-05 and should be used in any communication with Department of Veterans Affairs. This code will specifically identify your facility within the VA systems.

**Approved Licensing & Certification Test:**

The Web Enabled Approval management System (WEAMS) Report, lists the License and Certification information approved for beneficiary reimbursement with the Department of Veteran Affairs. Carefully review this report to verify that the information is correct.

**Additional Information:**

**Licensing and Certification Tests - chapters 30, 32, 33, 35, 1606 ([38 CFR 21.4268](#))**

VA can reimburse the cost of approved licensing and certification tests. Students are reimbursed the cost of the test, not to exceed the approved cost of the test or \$2,000. Benefits can be paid for tests that are not passed, for tests retaken if not passed, and for tests required to be recertified or to renew a license.

Students must be eligible for benefits to receive test reimbursement. They must have remaining entitlement and their delimiting date must not have passed. Information about test fee reimbursement can be found on our website at:

[Get Paid Back For Test Fees | Veterans Affairs \(va.gov\)](#)

VA students can apply for test fee reimbursement by completing and submitting a VA Form [22-0803](#), “Application for Reimbursement of Licensing or Certification Test Fees”.

The student must attach a copy of the test results to the application. If test results are not available, a copy of the license or certification and a payment receipt must be attached. Fee reimbursement can be paid for each test for which reimbursement is claimed and the required documents are submitted.

**Preparatory Courses for Licensure and Certification Tests (Public Law 116-154, section 5).** Effective August 1, 2021, a student entitled to reimbursement under chapter 33 or chapter 35 for a licensing or certification test will also be entitled to payment for a corresponding covered preparatory course. This preparatory course must be approved by the SAA. Students can apply for preparatory course reimbursement by submitting [VA Form 22-10272](#). Verification of Enrollment from the Prep Course provider and a copy of the payment receipt must be included.

Sincerely,

Glen Peña  
Approvals, Compliance and Liaison

cc: California State Approving Agency for Veterans Education  
[csaaveinfo@CalVet.ca.gov](mailto:csaaveinfo@CalVet.ca.gov)

Enclosures attached with email: WEAMS Report